



Dear Customer

Thank you for enquiring about our venue finding service. Our service is easy to use. Our professional Wedding and Event Planners are always on hand to give advice in finding you the perfect venue for your event. All we require is some information as to what you are looking for and you can then let us do the rest!

Once we receive your form we will make our recommendations as to any changes that need to be made. We will then contact each of the venues on our database using your search criteria. However it is vital that you are as flexible as possible in terms of areas and price. For example, if you require a venue for an Asian wedding exceeding 400 guests and your plans are to be married in the summer season, we recommend that you set a wide enough area as possible to prevent findings from being limited.

We look forward to assisting you with your Event.

*Subject to terms.

Yours Sincerely

The Indian Wedding team

Full Name and address: (If not stated or different to above address)

Telephone Number:

Email address:

Dates you are considering for your wedding/event:

- 1.
- 2.
- 3.

What type of venue/s are you looking for? Please tick all that apply.

The Indian Wedding Company Ltd

AJP Business Centre, 152-154 Coles Green Rd, London NW2 7HD

Tel: 020 8438 6346 Fax: 020 8438 6400 Email: info@theindianweddingcompany.co.uk

Website: www.theindianweddingcompany.co.uk



Hotels

Country Manors/Castles/ Palace/Country Homes

Banqueting Rooms

Community Halls/Schools

Conference centres

Country Club/Golf Club

Restaurant

Marquees (Please note if you have a large guest list it is advisable to consider the possibility of a Marquee wedding)

Unusual venues or misc. Please specify:

Please note down all towns/counties that you are willing to consider

Please note down your guest numbers attending each of the functions together with the dates you require:

Reception:

Hindu Ceremony with an Agni (fire):

Civil ceremony:

If you are holding any other type of event not listed here please give details below:

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What is your budget for your venue?

(If you are not sure of your budget please ask for advice. We recommend you allow at least £2k either way. So for example if your budget is £5k for a venue then we will search for all venues between £3k - £7k. If you would like all venues up to £5k please specify this).

Please list down all the venues you have contacted already. (You may be charged a finders fee* if you do not state the venues you have already been in contact with which you subsequently book later on). Please add extra sheets if required.

How did you hear about us?

Please note that venues will be booked under 'The Indian Wedding Company Ltd' and bookings must be made through us only. Venues are not vetted by us unless stated in your report. The search will begin as soon as we receive this form and we hope to be able to provide you with a report of both available and unavailable venues within a few days. However please allow up to 1 week for us to conduct our searches during peak times.

The report will contain information such as contact information, capacities, location and more. Please note we cannot guarantee the information we give you will be accurate. Please ensure you verify all information before proceeding with any bookings with the venue.

Please sign and date below if you accept our terms and conditions.

Email versions are acceptable as long as the customers name is dated and printed on the form.

I hereby agree to The Indian Wedding Company to act as our agents. A maximum of 2 searches are allowed per customer. You may either request a venue for 2 different events or change your search criteria up to 2 times including the initial search.

Sign: _____ Print name: _____

Date: _____

Please send your completed form with payment of £50.00* to:

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NW2 7HD

Or fax it to 020 8438 6400 or Email to venues@theindianweddingcompany.co.uk

Cheques made payable to 'The Indian Wedding Company Ltd'

Internet/Telephone/Transfer:

Company Name: 'The Indian Wedding Company Ltd'

Bank Name: HSBC Plc

Account No: 11623907

Sort Code: 40-23-13

If you need further assistance please do not hesitate to contact us on the number below.

Would you like to be added to our mailing list? You will receive all the latest news, special offers and new products and services as they are launched. You may subscribe or unsubscribe easily on our website

Please write down your email address if you would like to subscribe:

*Fee is refundable upon booking a venue, decor or catering through us.

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